

Prenatal Diagnostic Laboratory, Tsan Yuk Hospital

Address: 30, Hospital Road, Hong Kong Tel: (852) 2589-2218 Fax: (852) 2517-2373

General information to doctors on laboratory requests

1. Procedure

- 1.1 Contact Prenatal Diagnostic Laboratory (PDL), Tsan Yuk Hospital (TYH) to obtain the information on instructions on sending samples, relevant request form/consent form and specimen collection containers (see 7.3).
- 1.2 Arrange with PDL on the days samples are sent to PDL, TYH within Specimen Reception hours (see 4).
- 1.3 Complete the appropriate request form by providing
 - Patient details (patient's demographics, HKID or document ID, PDC/clinic/hospital no.
 - Referring doctor details (name of referring doctor, contact details and address for report and billing purposes)
 - Specimen details (nature of specimen, date and time of sampling)
 - Test(s) requested
 - Clinical details (information needed for examination performance and results interpretation may include patient's ancestry, family history).
- 1.4 Obtain patient consent for sample collection and/or storage, with a separate consent for genetic testing if applicable.
- 1.5 Send specimen in appropriate containers labelled with at least two patient's identifiers.
- 1.6 Unless specified, keep specimen at the door of refrigerator (4°C) if they cannot be sent immediately. Specimen should be delivered to PDL, TYH as soon as possible.
- 1.7 Instructions to doctors on sending test request and specimen can be provided upon request.

2. Tests and specimen collection requirement

Please refer to separate instruction for individual tests.

3. Rejection of sample

A specimen may be rejected when the following condition is observed

- unlabelled or incorrectly labelled
- specimen container leaks
- not suitable for analysis (e.g. frozen or grossly haemolysed, lipaemic, or icteric blood sample, using incorrect container, etc.)
- contaminated with maternal blood in the foetal specimen if PCR study is requested on the foetal specimen.

In such events, you will be contacted by the laboratory officer for further actions.

4. Sample delivery

4.1 HA hospitals: Samples are sent to PDL via hospital portering service.

4.2 Private hospitals/doctors:

4.2.1 Courier service: Call Kerry Express (Hong Kong) Limited at 6191-7861, Ms. Pauline Wong (Account Customer Service Officer) to arrange and set up specimen pick up time. Courier service is only available from Monday to Friday (excluding public holidays).

4.2.2 Self drop-in: Your own personnel can bring the collected specimen to PDL, TYH within:

Specimen Reception hours

Monday to Friday: 9:00am - 4:30pm

Saturday: 9:00am - 11:30am.

(excluding public holidays and Sundays)

5. Reporting

Reports will be faxed and mailed to your office.

6. Payment method

6.1 HA Hospitals:

Self-financed tests

- Instruct patient to write a crossed cheque in Hong Kong Dollars payable to “*Hospital Authority – Queen Mary Hospital*”, or “*醫院管理局 - 瑪麗醫院*”.
- Send the crossed cheque along with the completed Charge Form, the samples and request form to PDL via hospital portering service, where the Charge Form can be obtained upon request

Alternative payment method requires prior arrangement with the laboratory

6.2 Private hospitals/doctors:

Depending on prior arrangement,

- Monthly invoice will be issued from Queen Mary Hospital Finance Department, or
- Send a crossed cheque in Hong Kong Dollars payable to “*Hospital Authority - Queen Mary Hospital*” or “*醫院管理局 - 瑪麗醫院*” along with the specimen and request form to PDL, TYH.

Alternative payment method requires prior arrangement with the laboratory.

7. Address and contact information

7.1 **Address:** Prenatal Diagnostic Laboratory
Room 2-10, Tsan Yuk Hospital
30 Hospital Road, Sai Ying Pun
Hong Kong
Tel: 2589-2208, 2589-2288
Fax: (lab) 2857-5407, (office) 2517-2373
Website: http://www.obsgyn.hku.hk/prenatal_diagnosis

7.2 Laboratory opening hours:

Monday to Friday: 9:00am - 5:30pm
Saturday: 9:00am - 12:30pm,
(closed on public holidays & Sundays)

7.3 Contacts:

Name	Service enquiry	Telephone
Mr W.K. Tam (Senior Medical Technologist)	Chromosome study (Karyotype) Downs syndrome screening All Charge Forms	2589-2288
Ms Sario Chan (Medical Technologist)	Down syndrome screening	2589-2282
Ms Paulina Ng (Senior Technician)	Reproductive medicine investigations (Karyotype and Y-microdeletion) Charge form for Reproductive medicine investigations	2589-2208
Mr Patrick. Au (Scientific Officer)	Thalassaemia genetic testing	2589-2315
Dr Kelvin Chan (Scientific Officer i/c)	Molecular genetic testing (e.g. QF-PCR, aCGH, 22q11.2, FISH, UPD, etc.) All Charge Forms	2589-2327
Duty Officer / Laboratory Director	Other enquiry or complaint	2589-2288 / 2589-2327 (Fax: 25172373)